

CST Board of Directors Meeting Minutes
June 28, 2015
Chesterbrook Swim & Tennis Club

Board Members Present: Margie, Melissa, Trisha, Kim, Laurie, Mike C, Roger, Ridgely, Robin F, Chip, Mark, Tara, Stuart,

Absent: Mike M., Robin B, Suzanne, Cary, Jamie, Robin F., Tricia M

Meeting Called to Order: Stuart called the meeting to order at 7:10 pm.

Minutes: Laurie had emailed the June minutes, and the group voted to approve them.

Program Updates:

Manager – Mike C. reported that everything is going well. All feedback and reports have been good. Session 1 of group lessons is over and was well attended. Session 2 looks good as well.

A fuse and box blew during a dive meet Tuesday, but was fixed by Friday. The first home swim meet went well despite immense rain. The club closed 2 pm for weather and didn't reopen.

Mike has various prices for chairs and chaise lounges, and Stuart has found deep seating options at Walmart. Mike will distribute information on furniture that matches existing furniture. Vote on 1 set of deep seating for the Pavilion: 6 in favor, 5 against. Group voted for 1 set of comfortable chairs.

New communication on parking: The front entrance by the steps is just for drop off, not waiting to pick up children. If the kid is waiting on the steps, it should be fine. "As a reminder, no parking or standing by the front steps."

The neighbors behind the club are experiencing flooding in their back yard. Maintenance and Operations are looking in to it.

The 4th of July includes tractor rides around the lower pool, egg toss, balloon toss, scavenger hunt, relays, greased watermelon, coin toss, pie eating. We will add a grilling sale.

Personnel – Keith reported that the personnel issue from last month is improving.

Keith is evaluating an alternative to Paychex to assist with our accounting.

Operations – Stuart reported that the new schedule for pavilion rentals went over well, and the new shed arrives Tuesday. We may buy some plants and pots to put at the top of the steps.

No one can find an actual rule about thunder and lightning closure, other than that of the Lightning Association. Our Bylaws do state that we will be closed for 30 minutes after each sound of thunder or sight of lightning.

Finance – Roger reported that we are within 0.5% of our budget. Maintenance is on budget for first 6 months, with some variation in line items, but totals are correct. Swim team budget is spot on. Tennis activities are way under budget for junior and adult clinics, but pro expenses are under as well. Roger would like to pull together non-recurring expenses, including white coating, tennis court maintenance. We are within \$5000 of YTD membership. Dive is \$3000 over on revenues. With more divers, coaches agreed to an extra 30 minutes per day at no charge to accommodate extra divers. We've made \$1,300 on pavilion rentals. Swim activities are over budget in revenue. We overbudgeted on payroll taxes, so there are some extra funds. We were dinged again on sales taxes for 2014.

Allstate would like to end insuring pools, which only came up when trying to insure the portable diving unit (not a trampoline), so we are looking for new insurance.

We are paying down our renovation debt very quickly, \$90K annually. The impact of the current debt will not add much to the debt we will incur with the future projects. The current note could work for smaller scale, phased project.

Strategic Plan – Stuart reported that the committee had a first meeting with the architect. He brought revised plans to share.

Membership – Laurie reported that there is a family dealing with a child's significant health problem and have requested a discounted membership dues for the season. The group agreed to refund all dues for the year.

Communications – Melissa reported that the S&S has gone out with new dates and information, and another email will go out with election information. Please get your photos to Melissa ASAP.

At-Large – Chip reported that the nominating and election process is underway. Chip and Mike M are points of contact, as are the existing board members themselves. Roger suggested PA announcements during events at the club. Chip will be forming a nominating committee, which Melissa can publicize. All programs ought to publicize these openings.

Chip is also working on cataloging historical information about what has been done with the club.

Swim – Mark reported that they've had 2 A meets and thank Mike C and his crew for all their help with the rainy meet.

Dive Team – Margie reported that there are 80 divers this year, up from 60 last year. Practice times have been changed around to add a developmental practice. The first A meet was rained out but rescheduled and run successfully. The next 3 meets are home meets, but after that, all are away.

Social – Robin F. reported in absentia, brunches are going well, raft on July 1st, family party with BBQ on 11th, everyone must sign up.

Tennis Activities – Kim and Tara reported that camps were up and running and there is still space.

Tennis Team – Trisha D. reported ahead of the meeting: We started our season off with a kick off party this year, which was well attended. Afterwards we had a potluck dinner with 82 people in attendance. Our First week of Jr. Tennis was a huge success. We have 66 kids registered this season. My budget numbers were high. I projected more kids signing up than we had so we are short \$3,440 in dues that were budgeted. One of the reasons is due to our registration fees. We might consider reducing our fee to \$150 - 160 per person. This would allow families who want to join, but don't because they have kids in day camps and miss morning practices or take vacation during our season. This would be a more reasonable fee and might attract more families to join. We played 3 matches this week and had a team outing that was attended by about 1/2 the team. Assistant Coach Austin Childs has been well received by the kids and is a great addition to our summer staff.

Pool Activities – Mike C. reported that Suzanne will start a Sunday morning yoga class July 6th. The adult swim clinic has been well received. Early bird swim averages 5-8 swimmers per morning

Other business –

Swag – Roger is interested in creating CST tshirts, gear, etc. Mark has some ideas of how to do this. These would be generic to the club and not for any particular program.

Annual General Meeting – The meeting must be held by the end of August. At this point, August 30 looks like the best date. The meeting will include elections, introduction of the plans, diagrams and presentation by the planning committee. Almost all board members at tonight's meeting can make the 30th AGM. A subsequent electronic vote found that 5 pm will be the best for the most of us.

The meeting was adjourned at 9 pm. The next meeting is August 3 at the Club, which will include a presentation of the Strategic Plan committee.