

## **CST Board of Directors Meeting Minutes**

January 5, 2015

**Board Members Present:** Roger Von Elm, Keith Molony, Laurie Plishker, Trisha Downey, Ridgely Benjamin, Margie Finn, Tricia Maquire, Robin Finnell, Tara Dunfee, Stuart Hamilton, Mark Wolff, Kim Whittaker, Cary Prince, Mike Coleson, Melissa House

Absent: Mike Moriarty, Suzanne Romness, Chip Lindquist, Robin Birchfield, Jamie Reuter

**Meeting Called to Order:** Keith called the meeting to order at 7:04 pm.

**Minutes:** Laurie had emailed the December minutes and the group voted to approve them.

### **Old Business**

**Renovations:** Keith asked the group what we need to know before we make the decision to move forward. Responses included: The renovation meeting committee findings, competitive bids, various needs of club stakeholders. All of these things would provide more information to make a better master plan.

**Communications Policy:** Melissa distributed via email the communications policy, asked for comments. The policy passed.

**Finance Report:** Roger distributed balance sheets. We are on par with last year's cash balance given the construction we've done. All 2014 bills should have been paid by now. Expenses should be given to Roger ASAP.

Roger is creating lists of duties that the treasurer should do: reporting, bookkeeping, controls. Those with check cards will need to itemize their statements. To do another month: reexamine grounds keeping bids.

Tactical to dos: reps need to meet Roger at BB&T to change card ownership. Roger and Keith discussed some PayPro issues. Tax returns for 2012, 2013, 2014 are being prepared. Someone needs to find the sales tax exemption form. Capital budget includes white coating baby pool, resurfacing baby and upper pool, etc. Mike C. will pass details to Roger. Stuart pointed out that we will need asphalt repair, grass repair and drainage to maintain grass adjacent to the snack bar.

**Swim team:** The practice time change has been discussed. The new practice time for swim team will be 4:00-6:30 for the shoulder season in June using the whole lower pool. Mike C. suggested they put the smallest group last, so lap swimmers can get in early if space is available. The new swim coach is setting expectations in terms of community responsibility and interactions.

### **New Business**

**Membership Registration:** Laurie reported that sign-ups are Saturday, January 10, noon. We will hold the new website launch until registration is over. We will still plan to launch the new site on the 15th.

### **Program Reports**

**Pool Manager:** We are a top vote getter in Arlington Magazine's annual survey for Best Pool. The upper pump house is looking great. Other than lights and fans, we are about done.

**Swim Team:** The major coaching staff has been settled.

**Tennis Activities and Team:** Trisha received a signed contract.

The meeting was adjourned at 8:30. The next meeting is February 2.