

Chesterbrook Swim & Tennis Club
Board of Directors Meeting Minutes
November 9, 2015
McLean Community Center

Board members present - Laurie, Paul, Laurel, Erin, Jamie, Mike, Tara, Kim, Melissa, Roger, Cary, Robin, Brian

Board members absent - Keith, Stuart, Tricia, Jo, Ridgely, Christine, Suzanne

Meeting called to order - Paul called the meeting to order at 7:13 pm and apologized for not introducing everyone last month. The group went around the room saying a little something about themselves.

Reports

Manager - Mike reported that the pool is entirely closed up, including turning the water off. In the new year staffing will begin. Jamie suggested Mike do a leaf cleaning on the tennis courts once all the leaves have fallen.

Membership - Laurie reported that she has sold several full memberships, brought in several new full members, and brought in several new summer members using our new rolling admissions system. She will shut this down soon in preparation for new registration on January 9.

Finance - Roger reported that we have the expected cushion in our cash accounts. We may dip in for redemptions if necessary. There will still be some tennis payments, property taxes, consulting fees, and a BZA application fee. Taxes and audits are moving along.

Paul and Roger have been looking at finance scenarios and we expect a dues increase. The Bylaws allow a 10% increase without membership approval. Another option down the line is to institute a senior "emeritus" member status with a straight guest fee or modified member fee with limited day use. We will likely need to do Share increase AND dues increase. When you buy a membership you buy ownership of the value of the assets. Upper pool is fully depreciated. Current operation expenses are paid by dues for an old pool, not a new pool. The idea would be to do the dues increase now, with a share increase later. Dues increase now is the right way to financially manage the club.

At the AGM, Melissa pointed out, that we didn't communicate that a dues increase was coming this year. But if this is just good business, we'd need to do it anyway, though it isn't irrelevant the master plan. Dues increase would bring in about \$60K.

SEE DUES HISTORY FILE ATTACHED

Erin moved we raise the dues by 10% rounded down to a multiple of \$5. Laurie seconded. The motion passed unanimously.

Swim Team - Cary reported that Catherine DeCrosta is in the process of being hired as Head Coach

Pool Activities - Mike reported on Suzanne's behalf that they will work in February on new activities.

Dive - Laurel said she had nothing to report.

Strategic Planning - Jamie reported that the BZA premeeting went well. Plans are to submit the full application plan the Wednesday before Thanksgiving. We hope for staff approval by early January, which gets us a date for a public hearing. Two remaining issues are related to parking and phasing. Parking would increase from 110 discussed at the AGM to 120, which would require a single entrance/exit at Kirby that would be required to be done in Phase 1. It would accommodate a drop-off lane. The proposal will have the same phasing otherwise. We do have to specify the phasing to the BZA. Phase 1 may be broken in two anyway because we may not be shovel-ready in September 2016.

After discussion Jamie moved to establish a Strategic Planning Subcommittee comprised of the President, VP-Operations, Strategic Planning Director, At-Large Director, and the Club Manager, and delegate to this Subcommittee the authority to act on behalf of the Club in binding negotiations with Fairfax County over issues relating to the Master Plan and the Club's Special Permit Amendment. In the case not all members of this group are available, any three members of the Subcommittee would represent a quorum (fifty percent plus one) and would be authorized to act on behalf of the Club. Erin seconded. The proposal passed unanimously.

Additional work includes meeting with neighbors, preparing detailed construction documents, and site review process delays.

The county hasn't reviewed the Club for 25 years so wants to do a public hearing where we must describe everything we do, including things we might one day do, including hours, parties, season length, "noise" events.

At-Large - Erin reported that she has begun working on revising the nominating process and making it more transparent, including terms, descriptions, joining a nominating committee. She hopes to get more people running for board positions. She welcomes input.

Tennis - The (outdoor) tennis clinic season wrapped up this week. Over the winter, we will work on reviewing the survey results and making improvements where we see necessary.

Social - Brian had no report.

Communications - Melissa reported that the webpage has been updated with regards to membership and the board section. Further focus is work for the board, Strategic planning updates and the Master Plan. Jamie wants the reworked Master Plan document on the public page of the website.

An additional plan is to figure out how to communicate that we don't know swim/dive/tennis schedules yet, but let people know as much as we can.

Minutes - Jamie moved and Kim seconded the approval of the October minutes Laurie had previously distributed.

The meeting was adjourned at 9 pm. The next meeting is December 7 in the Chesterbrook Elementary library.