

**Chesterbrook Swim & Tennis Club**  
**Board of Directors Meeting**  
**July 6, 2016, 7 pm**  
**Chesterbrook Swim & Tennis Pumphouse Pavilion**

**Agenda**

**Board Members in Attendance:** Laurie, Tara, Melissa, Kim, Brian, Laurel, Keith, Jamie, Mike, Cary, Christine, Ridgely, Stuart

**Board Members Absent:** Jo, Tricia, Robin, Paul, Roger, Suzanne, Erin

**Other members in attendance:** Maureen Caughran, volunteer for Special Social Committee, Amy Henegan, April Wade Turk, Heather Pearce.

**Call to Order:** Keith called the meeting to order at 7:08.

**Minutes:** Laurie had sent out the minutes prior to the meeting, and the Board approved the minutes as submitted.

**Manager:** 4th of July will need to be rescheduled or not. Private parties are scheduled for both days this weekend. Staffing is hard later in the summer. The vote to reschedule was 3 in favor of rescheduling and 5 not in favor of rescheduling. Melissa will communicate this to the membership. Brian pointed out that we have numerous upcoming events for all ages.

Mike also reported that lights, power, and fan are in the swim team shed now. There is also a new light and outlet in the tennis shed. New fans are in the bathhouses and are keeping the floors dryer and the odor is reduced.

The second spraying for mosquitos and ticks has been completed throughout the pool perimeter area, including the parking lot. Jamie asked Stuart to confirm that we are in accordance with rules about notifying neighbors.

The BJs cards are being used and have lower prices for some items than our existing vendors. We are migrating some of our snack bar products to BJs and away from existing vendors.

Mike has added "No Swimmer Dropoff" signs in the front. Cones were unsuccessful in deterring dropoff. The next step is to post a person at the bottom of the steps. The swim team will send another email about how dropoff works.

The tennis lights were not working Friday night or Tuesday night, but Mike reports that they work now. There may be a problem with the timer, which has a reset in the box and can be opened with a key, which all tennis staff and directors have.

The PA system is not working. We need a new system, and Mike's staff has put together a proposal for an 18 bluetooth speaker system. They are wireless, weather-proof, and permanent. They have a 500 foot range. Hans Crone and Cole Osborne filled us in. The speakers

don't need a power source and can be bolted to the wall without having to be moved in at night. Each of 9 zones is separately controlled with volume. Each has an emitter and speaker, and the pavilion could have it's own audio input (by Bluetooth or wired). This replaces existing amplifiers so there would be no set up for dive and swim meets. The speakers pointed towards neighbors could be redirected or muted. Hans and Cole can set it up in 2 days after 5 days delivery. Vendor has a 30 day money back guarantee, and they can test each location separately. The Board authorized Stuart to move forward with a fast tracking research on the system.

**Vice President:** Keith reported on Paul's behalf and mentioned Paul's email earlier in the week. Please continue to search for additional members. These include:

- Communications Director
- Swim Team Director
- Tennis Team Director
- Dive Team Director
- Tennis Activities Director..

He reminded us that we are an operational, working board, and we must collaborate on our stewardship of the club.

Paul had also called for a Special Social Committee. Maureen Caughran, in attendance, offered that the charge she discussed with Paul is to (1) revisit the menu of existing and proposed social offerings, (2) recommend a list of events to sponsor, and (3) recommend a clearer job description for the Bylaws. Erin will chair, Brian and Tricia will sit on it, as will Mike. Jamie asked that it be based on data that we have. He also asked for the charge also to include (4) look at when events are fee-based and when they are not and to develop a structure for making that decision. The Board voted to approve seating this special committee.

We will also have some additional language to add to our Bylaws. Roger and Keith will circulate the language.

Regarding personnel, Keith reported that there are no real issues, except a few employees who are still asking for checks. Paperwork problems are ongoing but being resolved.

Keith had a question about the additional fee-based activities going on at the club (volleyball, yoga, adult swim, swim team private lessons). Should the club be getting any compensation for these resources? Members do want these activities, but other members may want the physical facilities. Other programs such as tennis and group swim lessons compensate the club. Paying a fee has a mitigating effect on the demand, which might help the issues with a shortage in lane space. One model is the club contracts with the provider, pays an hourly wage, and takes the fees earned. Another model is the contractor pays the club a fee to use the facilities and gets paid by the members directly. A hybrid would be to let the member establish the "business" for a season and then they pay the following year. We will revisit this at the next meeting. Keith will talk to Suzanne about this as well.

**Operations:** Mosquito spraying is ongoing. Questions should be directed to Stuart. Stuart is also working on some other items, but declined to discuss them.

**Communications:** Melissa had no feedback about the certificate increase noted in the S&S. She send updates about upcoming activities, weekend food trucks, family party, parking lot safety, relay carnival next Wednesday, AGM in August.

**Membership:** Laurie had no report at this time.

**Strategic Planning:** Jamie reported that we have some progress in the plan. The materials for the resubmission to the BZA are being reviewed by our zoning attorney. The lighting survey has been completed. Once it goes to the BZA we should get an approval in 2 weeks, and they will schedule a public hearing for 90 days later, which will come sometime in October. Prior to that we have to share our plan and interview neighbors, but the committee is well-positioned to begin this process. We have a good candidate for replacing Jamie, and he is starting to attend their committee meetings.

**Social:** Brian reported that dates for raft parties, ladies night, and family movie nights are scheduled and are on the website. More food trucks have been added on weekends. The BBQ was successful. We didn't quite break even because we couldn't sell the leftovers on 4th of July. So far food trucks have been successful and well-received by members. Rito Loco sold all they had in 1.5 hours. Rocklands stayed longer. Both are coming back.

**Swim:** Cary reported that they have won both dual meets so far. Two B meets have gone off well, and an intersquad meet is this week. The club will close at 2 on Wednesday for the Relay Carnival. The meet starts at 5 pm.

Stuart reported that there were some comments about Chesterbrook cheers at the Highlands meet. There was taunting after we were winning by a wide margin. The Highlands swim rep talked to the referee about a fog machine but it was determined legal. Swim reps have asked coaches not to use cheers that have a negative message.

**At-Large:** Erin submitted a report in advance of the meeting: We have candidates for VP-Personnel, Membership/Secretary, Social, Strategic Planning, Treasurer, and Pool Activities. We still need recommendations for Communications, Adult Tennis Team, Tennis Activities, Swim, and Dive directors.

**Tennis:** Kim submitted a report in advance of the meeting: Camps and clinics are up and running. We are in the 2nd week of the 1st session, which will last 5 weeks. They're pleased with the sign ups.

Jo sent her report to Tara: The tennis team comprises 85 kids, 2 leagues, 4 teams, 20 hours per week of practice. Over 25 kids signed up in last 2 weeks of registration so there has been some shuffling of coaches and practice times.

Court repairs have been completed. The adult tournament was on Sunday, and we played through the rain.

**Dive:** Ridgely submitted a report in advance of the meeting: We continue to register divers and expect a total of 67 registered divers by the end of the week. Due to rain last Tuesday, we had to have both our A meet (in Springfield) and B meet (at Chesterbrook) on Thursday. We won the A meet and were able to host a very successful B meet at Chesterbrook. Dive won last night as well, and feedback from parents has been good.

There being no new business, the meeting was adjourned at 8:57.